

**Paragonah Town Board Regular Meeting
44 North 100 West, Paragonah Town Hall
August 14, 2024 – 7:00 p.m.**

Attendance/Town Board Members: Todd Robinson (Mayor), Mike Abbott, Travis Isaacson, Marge Cipkar. Absent: Todd Memmott

Others in Attendance: Eddie Davenport, Jean Davenport, Eric Walker, Vicki Finley, Nancy Milner (Paragonah Civic Committee President), Nancy Dalton (Paragonah Planning Commission Chairperson).

Pledge

1. **Call Meeting to Order:** Todd Robinson called meeting to order.
2. **Declaration of Conflict of Interest:** None declared.
3. **Adopt Agenda:** Travis Isaacson moved to adopt the agenda as presented. Mike Abbott seconded the motion. All in favor. Motion carried.
4. **Approve Minutes of July 10, 2024, Regular Town Board Meeting:** Marge Cipkar had one correction. Her name needs to be removed from those in attendance since she was not at the July meeting. Todd Robinson moved to approve the minutes of the July 10, 2024, Regular Town Board Meeting as corrected. Mike Abbott seconded the motion. All in favor. Motion carried.
5. **Discuss Civic Committee's plans to replace wishing well:** Nancy Milner reported the Civic Committee is still working on replacing the wishing well. Their aim is to highlight the historic bell. They have funds available and will find contractors to complete the project. A plaque will be placed in concrete indicating the significance of the bell. The project will consist of 4 metal powder-coated posts, 4 treated 4x4's to support the bell, and approximately a 4 x 4 square base of rock or brick with the bell on top. They will keep the Town Board updated on the progress of the project.
6. **Discuss and make decision concerning wage increase for the Town Treasurer:** Discussion took place concerning giving the Town Treasurer a wage increase. She currently makes \$15/hr. Jayne Stones said she does a really good job and helps out a lot in the office. She is in charge of the utility billings, is secretary for the Planning Commission, signs checks, does the bank reconciliations and much more. She works 15 hrs./week. The previous Treasurer duties were to sign checks, and receipt/deposit money. She was making \$16/ hr. Comment was made you can start off working at

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McDonalds at \$17/hr. After some discussion suggestion was made to increase her hourly wage to \$18/hr.

Todd Robinson moved to increase the Town Treasurer's wage from \$15/hr. to \$18/hr. Travis Isaacson seconded the motion. All in favor. Motion carried.

7. Discuss possibility of putting in a traffic sign at the intersection of 100 West 200 South: Jayne Stones explained she had a resident call and ask if the Town could put in a traffic sign on the intersection of 100 West and 200 South. It is very hard to see traffic coming at this intersection because of the farm equipment/trucks parked along the street. Comment was made it would be nice if yield signs could be put at all the intersections. We need to find out how much yield signs cost. People don't always pay attention to the signs but at least if there was an accident, liability would be easy to determine if there was a sign. Suggestion was made to get a map, look at the intersections and see how many yield signs would be needed. Jayne was asked to look into finding out how much signs cost.

8. Mayor's Report: Todd Robinson reported a company hired by Sunrise Engineering will be in Town doing some preliminary work for the Water Project for the next week to 10 days. Since we are getting Federal Funds they need to look for Prairie Dogs. Ken Lister's property to the East of the Cemetery seems to have the most. This is part of the environmental study the Town is required to have done. The Water Project is still on schedule and will begin next spring. Sunrise Engineering sent pages of maps to the Town showing waterlines and needed the Town to indicate the depth and size of some of the lines. The Town had a GIS map made several years ago for the power, water, and irrigation systems but some of the lines do not show on the map including the water line the Canal Company redid on Center Street. Todd talked to Ralph Lister (Canal Company President) but he did not have any information. Todd said he asked Sunrise for a bigger map. As soon as he gets it he will have Kevin Guyton look at it and see what information he can provide. Jayne Stones commented Dan Burgett already went around and put the information that was needed on the map. He had Kevin Guyton review it and then she forwarded the information to Sunrise Engineering. Steve Woolsey is working on the easements. Ryan McPherson said he will give the town whatever we need. Also, he is in the process of buying Glen Little's property so we can get an easement in this area as well. We will also have an easement from Mr. Witt. Still need easements from land owners along 300 South.

9. Water Report: Mike Abbott reported Roundy's had a water line break which was on the city line. He also reported Sunroc broke the overflow pipe while they were doing

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work up the canyon but he thinks the issue has been resolved. Dan Burgett was going to talk to Rich Wilson.

10. Power/Fire Department Reports: Travis Isaacson reported everything on the reclosure is finished. He also said the Town needs to start thinking about what we are going to do when Mark Barton retires. The Town could sell to Rocky Mountain Power or to Parowan. Todd Robinson said he was not for selling our system. He suggested we find someone who would be willing to help us out when needed. Maybe Jeremy Franklin. The Town does not have enough work to justify hiring someone full-time. Travis said he is going to talk to Parowan and just see what they say. David Harris is the council member over the Parowan power department.

11. Cemetery/Planning Commission Reports: Marge Cipkar had nothing to report on the Cemetery. The Planning Commission held a public hearing last month to receive input on Ordinance 24-3 and 24-4. They are ready to be approved by the Town Board.

a) Ordinance 24-3, An Ordinance Amending Chapter 10 Section 10.5(a)(b) and Chapter 110 Section 110.01 of the Paragonah Town Code of Ordinances, clarifying the definition of a business: Todd Robinson asked if there were any questions or comments concerning this ordinance before it is approved. There were none.

Todd Robinson moved to approve Ordinance 24-3, as presented. Travis Isaacson seconded the motion. All in favor. Motion carried. Roll Call Vote: Todd Robinson – Aye, Travis Isaacson – Aye, Mike Abbott – Aye, Marge Cipkar – Aye, Todd Memmott – Absent.

b) Ordinance 24-3, An Ordinance Amending Chapter 153 Zoning, Sections 153.006 clarifying definition of accessory dwelling unit; Section 153.015 clarifying publication and noticing requirements for amendments to Land Use and Legislative Amendments; Section 153.240 Modifying Regulations: Todd Robinson said the only thing he could see that needed to be changed is the back setback requirement for RE district needs to be changed to 20 feet.

Mike Abbott moved to approve Ordinance 24-3, as corrected. Travis Isaacson seconded the motion. All in favor. Motion carried. Roll Call Vote: Todd Robinson – Aye, Travis Isaacson – Aye, Mike Abbott – Aye, Marge Cipkar – Aye, Todd Memmott – Absent.

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12. Roads/Park/Building Reports: Jayne Stones said Dan Burgett wanted to know if the Town Board was okay with him ordering some cold mix to fill in the potholes around town. Board members agreed this is something that needs to be done. Todd Robinson said Dan needs to make sure he digs out a new base and compacts it before pouring the cold mix. Comment was made a building permit is not needed for conex boxes or structures under 200 square feet. Building permits are required to install a generator.

13. Open Discussion: Vicki Finley said she would like some clarification concerning the minutes from last month's meeting. It was reported that the issue between the meat shop and the neighbors has been resolved. Todd Robinson said he does not think that is exactly what was said. Todd said it was his understanding the Police Chief Addison Adams and the Dalton's had talked and came up with some temporary solutions including calling Addison on the days they shoot, getting a box and another mechanism to kill the animals in place of shooting them with a gun. Jayne Stones commented this was the information given to the Town in a letter received from Dalton's attorney. If the Dalton's have to call the Sherrif to come over every time they shoot, they should pay for the call which is \$100 per call. The Town should not have to pay for this. Vicki stated it is a state law that no shooting within 600 feet of a residence is allowed without permission from said residence. They are breaking the law even if the Sheriff comes over to supervise. Todd Robinson said he has talked to the Town's attorney and he did not think the Town should do anything at this point. Vicki said she is looking for clarification and to make sure everyone is on the same page. Todd told Vicki she needs to contact Addison Adams if the Dalton's are not complying. He is the one who can enforce the law. Todd said he does not know if he has ever issued the Daltons a ticket. Vicki asked Nancy Dalton if she had been issued any citations and Nancy did not have any comment. Discussion took place concerning Sandra Ipson not getting a building permit. Todd said he contacted the Building Inspector and was told she never got a building permit and since she doesn't have a permit, they can't do anything because they can't legally go on to her property. Jayne said she has been emailing all prebuilding permit applications to the County and this seems to be working. Travis Isaacson suggested the Town put on the application there will be a \$1500 fine for any building that takes place without the proper permit. The Town follows the Uniform Building Code. We need to check and see if it addresses this issue. Nancy Dalton said she has been working on the letter to send to the Jagat's who are operating the RV business next to Liz Cravens property. She said she would send a copy to the town.

14. Adjourn meeting/approve bills/review financial statements: Todd Robinson moved to adjourn meeting, approve bills and review financial statements. Travis Isaacson seconded the motion. All in favor. Motion carried.

